

C O N F I D E N T I A L

83-0311/107

3 NOV 1983

45-8

MEMORANDUM FOR: Director of Data Processing  
Director of Finance  
Director of Information Services  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training and Education

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Communications Planning for the Headquarters Compound

As part of the overall new building program, the Office of Communications has initiated an effort addressing all aspects of intra- and inter-building communications including voice, data, and video for the Headquarters compound. As a first step, OC needs to project the communication requirements for the Headquarters buildings from 1987 to 1997. To this end, we wish to survey Agency components to identify their long range communications needs. Please identify to the Office of Communications [redacted] (secure) points of contact within your office to assist in the derivation of these requirements.

25X1  
25X1

Harry E. Fitzwater  
Harry E. Fitzwater

25X1

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C O N F I D E N T I A L

SUBJECT: Communications Planning for the Headquarters  
Compound

25X1

DISTRIBUTION:

- 1 - Each Addressee
- 2 - DDA
- 1 - D/CO
- 1 - OL/NBPO

ORIGINATOR:

William F. Donnelly   
Director of Communications

\_\_\_\_\_  
Date

25X1

25X1

COORDINATION:

New Building Project Office  
Office of Logistics

1 NOV 1983  
Date

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DD/A Registry

83-0311/107

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Communications Planning for the Headquarters Compound

FROM:

D/CO

EXTENSION

NO.

DATE

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. OL/NBPO  
4E50 Headquarters

COORDINATION

2. *Ed*/DDA  
7D18 Hqs

2 NOV 1983

*MW**R*

3. *ADDA*

2 NOV 1983

*g*

4. *DDA*

3 NOV 1983

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